

**Village of Heisler  
Organizational Meeting  
October 24, 2024**

The Organizational meeting of the Village of Heisler was held in the Council Chambers Village of Heisler Office, in Heisler, Alberta on October 19, 2023 at 7:00 P.M.

**PRESENT:** Brandon Martz            Councilor  
                 Mike Stewart            Councilor  
                 Beverly Rohe                Councilor  
                 Heidi Rohe                    Chief Administrative Officer  
                                            1 Guest (Admin Assistant)

**CALL TO ORDER:** CAO called the meeting to order at 7:00p.m.

**MAYOR:** CAO called for nominations for Mayor.  
Michael Stewart nominated Brandon Martz for Mayor.  
Beverly Rohe nominated Brandon Martz for Mayor.  
After third and final call and no further nominations:

**Motion 24-10-234** Moved by Councilor Rohe to cease nominations for Mayor.

**CARRIED**

Brandon Martz was declared Mayor.  
The oath for office was sworn and signed for Mayor.

**DEPUTY MAYOR:** Mayor Martz called for nominations for the office of Deputy Mayor. Mayor Martz nominated Mike Stewart for Deputy Mayor. Beverly Rohe nominated Mike Stewart for Deputy Mayor. After third and final call and no further nominations:

**Motion 24-10-235** Moved by Councillor Rohe to cease nominations for Deputy Mayor.

**CARRIED**

Mike Stewart was declared Deputy Mayor.  
The oath for office was sworn for Deputy Mayor.

**COUNCILLOR:** Beverly Rohe will be Councilor for the Village of Heisler.  
The oath for office was sworn for Councilor.

**Motion 24-10-236** Moved by Mayor Martz that Brandon Martz was declared Mayor, Mike Stewart was declared Deputy Mayor and Beverly Rohe was declared Councilor.

**CARRIED**

**COMMITTEE /BOARD REPS:**

**Motion 24-10-237** Moved by Mayor Martz that the committee and board representation chart for 2024-2025 be accepted as attached.

**CARRIED**

**MEETING DATES:**

**Motion 24-10-238** Moved by Mayor Mayor that Council discusses regular council meeting dates and makes a motion that the procedure for scheduling regular council meetings remains the same; scheduled at the end of each regular council meeting and that meeting dates will be posted at Village Office door, Village of Heisler Newsletter and social media.

**CARRIED.**

**SIGNING AUTHORITIES:**

**Motion 24-10-239** Moved by Mayor Martz that Village of Heisler Council signing authorities will be Mayor Martz, Mayor Stewart and Administration (CAO).

**CARRIED**

**REMUNERATION:**

**Motion 24-10-240** Moved by Councillor Rohe that remuneration will be at \$100.00 for all Council meetings in or out of town, plus receipts. Mileage paid will be at \$0.55 per kilometer.

**CARRIED**

**ADJOURNMENT:** Mayor Martz adjourned the meeting at 7:19p.m.

X

Brandon Martz  
Mayor

X

Heidi Rohe  
CAO

**VILLAGE OF HEISLER  
COMMITTEE AND BOARD REPRESENTATION FOR 2024-2025**

<b><u>LEGISLATIVE</u></b>	<b><u>Representative</u></b>	<b><u>Alternative</u></b>
Mayor	Brandon Martz	
Deputy Mayor	Mike Stewart	
Councillor	Beverly Rohe	
Signing Authority	Mayor, Deputy Mayor & Administrator	
Regular Meeting	Date of meeting will be posted on the office door	
<b><u>COUNCILLOR FEES</u></b>		
Regular & Special Meetings	\$100.00 per meeting	
Out of Town Meetings	\$100.00 per meeting & receipts	
Mileage	\$.55 per kilometer – meeting outside of Heisler	
<b>All expense claims must be signed and approved by two members of council</b>		
<b><u>GENERAL ADMINISTRATION</u></b>		
Administration	Brandon Martz	Mike Stewart
<b><u>PROTECTION SERVICES</u></b>		
Director of Emergency Management	Derek Homme	
Deputy Director of Emergency	Brandon Martz	
Fire Protection	FRESS/Heisler Fire Department	
Fire Chief	Shawn Badry	
Village Council Fire Dept. Rep.	Brandon Martz	
Police	Killam Police Detachment	
<b><u>PUBLIC WORKS</u></b>		
Streets & Roads	Shared by three council members	
Street Lighting	Shared by three council members	
Drainage	Shared by three council members	
Equipment	Shared by three council members	
<b><u>WATER &amp; WASTEWATER</u></b>		
	Shared by three council members	
<b><u>INTER-MUNICIPAL ASSESSMENT REVIEW BOARD</u></b>		
	TBA	
	TBA	
	TBA	
	TBA	
	Gausvick, Marge (Clerk)	
<b><u>REGIONAL SUBDIVISION &amp; DEVELOPMENT APPEAL BOARD</u></b>		
	TBA	
	TBA	
	TBA	
	Gausvick, Marge (Clerk)	
<b><u>ENVIRONMENTAL SERVICES</u></b>		
Weed Inspection Services	Flagstaff County	
Pest Control	Public Works Foreman	
Animal Control	Rural Bylaw	
<b><u>FLAGSTAFF FAMILY &amp; COMMUNITY SERVICES (F.F.C.S)</u></b>		
780-385-3976	Village Council Representation - Beverly Rohe	Mike Stewart
P.O. BOX 450		
4809-49 AVE		
KILLAM, AB		
TOB 2L0		

<b><u>FLAGSTAFF REGIONAL HOUSING GROUP (FRHG)</u></b>	Village Council Representation - Beverly Rohe	Mike Stewart
780-582-3564		
BOX 550		
FORESTBURG, AB		
TOB 1N0		
<b><u>FLAGSTAFF REGIONAL SOLID WASTE MANAGEMENT ASSOCIATION (FRSWMA)</u></b>	Village Council Representation - Brandon Martz	Mike Stewart
780-384-3950		
BOX 309		
SEDEGWICK, AB		
TOB 4C0		
<b><u>HEISLER COMMUNITY CENTRE ASSOCIATION (HCCA)</u></b>		
President	Mickey Heisler	
780-889-2189	Village Council Representation - Mike Stewart	
BOX 166		
HEISLER, AB		
TOB 2A0		
<b><u>COMMUNITY ADVISORY COMMITTEE (CAC)</u></b>	Village Council Representation - Mike Stewart	
Killam RCMP		
780-385-3509		
BOX 239		
KILLAM, AB		
TOB 2L0		
<b><u>PARKLAND REGIONAL LIBRARY BOARD (PRL)</u></b>	TBA	
<b><u>Heisler Library</u></b>	Village Representation - Beverly Rohe	
<b><u>FLAGSTAFF REGIONAL EMERGENCY SERVICES SOCIETY (FRESS)</u></b>	Village Council Representation - Brandon Martz	Beverly Rohe
<b><u>IDP/ICF</u></b>	Village Council Representative - Beverly Rohe	